

POSITION DESCRIPTION: TROOP LEADER

You Can Do It!

As a Girl Scout troop leader, you are a cheerleader and mentor to girls. You empower girls to explore their passion, develop confidence, forge courage, and find their character through the Girl Scout Leadership Experience.

Your Commitment

Upon successfully completing a one-year appointment, you will have the option to renew your role upon mutual agreement between yourself and council staff.

Your Support System

You'll be supported by a combination of staff and volunteers, including members of the service unit team, volunteer support specialists, girl experience specialists, and customer care.

Success Looks Like

- ⇒ Recruiting and fostering an enthusiastic team of troop committee volunteers who will assist Girl Scout troop leaders to guide girls through the Girl Scout Leadership Experience
- ⇒ Being a positive role model when representing Girl Scouts in the community or with other members
- ⇒ Creating a welcoming and inclusive atmosphere by encouraging and supporting all Girl Scout troop members
- ⇒ Supporting year-round, council recruitment initiatives by opening the troop to new girls and their families
- ⇒ Offering consistency by scheduling and holding regular Girl Scout troop meetings that are well-organized, fun, interactive, and girl-led
- ⇒ Promoting girl and adult safety at all Girl Scout activities by referencing Safety Activities Checkpoints and following council safety guidelines
- ⇒ Finding opportunities for girls to explore, take on challenges, and be change-makers by using the resources of the National Portfolio (Girl Guide to Girl Scouts, Journeys, Girl Awards, etc.) and the Volunteer Toolkit
- ⇒ Promoting Girl Scout troop participation in council-sponsored product sale programs, program events, camp, and service unit program opportunities
- ⇒ Ensuring troop finances and other resources are responsibly and honestly managed to meet council guidelines
- ⇒ Connecting girls and their families to information about Girl Scout troop, service unit, and council opportunities through a variety of tools such as email, social media, newsletters, and phone calls and ensuring troop families are aware of the methods through which they can expect to receive this essential information
- ⇒ Understanding that the local service unit is a source of support and knowledge that is best received by attending meetings, keeping up with and responding to service unit communication, and attending local service unit events
- ⇒ Reviewing Girl Scout troop rosters regularly to verify that all girls who are in the troop are currently registered members and that all adults who are assisting with the troop are approved volunteers
- ⇒ Processing and completing required paperwork in a timely manner ensuring that it meets council guidelines/procedures.
- ⇒ Proactively connecting with GSWPA's customer care and support staff to receive support and valuable resources and to find solutions to your pressing questions and needs as a Girl Scout troop leader.

The Essentials

- ⇒ Be a registered adult member of Girl Scouts
- ⇒ Be an approved volunteer in good standing
- ⇒ Support the Girl Scout mission, Promise, and Law
- ⇒ Support policies, procedures, and guidelines of GSUSA and council
- ⇒ Strong understanding of the National Program Portfolio and the Girl Scout Leadership Experience
- ⇒ Complete training for the position as assigned
- ⇒ Strong communication skills to express ideas and facts clearly and accurately
- ⇒ Be proficient and responsive in using email and other relevant technology
- ⇒ Have a good working knowledge of council's online registration process

